

Dear Members ,

Notice is hereby given to all the members, that the 14th ANNUALGENERAL MEETING of CIO Association (CIOA) will be held on Friday, 30th September 2022 at 07:30 pm in Virtual mode on the Insta Meet Platform of LINK Intime India Pvt Ltd.

Members need to access the platform on the url <https://instameet.linkintime.co.in/> for participating in the AGM and also to vote the resolutions. Resolutions would be put to vote during the AGM after completing the Agenda items and the voting would be open for 30 mins. OTP is required during the voting which would be sent to your email and or mobile number registered with CIOA.

The detailed instructions about the platform and Login credentials shall be shared a few days prior to the AGM.

The platform will be open for the members to log in 15 mins prior to the scheduled meeting. Members are encouraged to have the above information handy and log in to the platform well in advance to avoid any last-minute problems. The Agenda of the business to be transacted in the 14th Annual General Meeting is as under.

#### AGENDA

1. Welcome address & Management Report by the President of CIOA
2. Confirm and approve minutes of the 13th AGM held on 12th December 2021
3. Approval of Income & Expenditure Statement, Audited Annual Accounts Along-with adoption of auditor report for the year ending 31.03.2022.
4. Consider & approve appointment of Auditors & remuneration for the year 2022-23
5. Condonement of shortfall in notice period for calling the AGM
6. Appointment of Election Committee for conducting elections of new Governing Body Members
7. Announcement of Election Schedule for the new Governing Body
8. Speaking Time for pre-registered members and response by the Governing Body
9. Answering the questions /suggestions posted on Google Form by the Members
10. Vote of Thanks
11. Voting of resolutions through the LINK Intime India platform

Notes, relevant documents and proposed resolutions pertaining to the Agenda items are detailed in the document Notes to the Agenda.Pdf which is hosted on the url <https://bit.ly/3dCRKpx>

Please note that If there is no quorum at 07:30 pm, the meeting shall be adjourned for 30 minutes. Following that, the meeting will be held and conducted irrespective of whether there is quorum or not. Only members of the CIO Association are eligible to attend and participate in the meeting. No proxy can attend and /or vote in the AGM.

Members who would like to speak during the AGM or members who wish to post their questions / suggestions may register the same on the Google form <https://bit.ly/3BtTk54> . The members who would like to speak during the AGM may indicate their questions/ suggestions in the registration form so that the GB could respond to the same immediately. Questions / suggestions may be on the Agenda items or any other matters relating to the CIOA. The questions/suggestions by the members and the registration for the speaking slot shall be kept open till 27th September 2022. The Governing Body reserves the right to restrict number of speakers depending upon the availability of time for the AGM.

The results of the Resolutions put to voting during the AGM would be hosted on the cioklub.com website within a maximum period of 4 days. The notice for the AGM and the relevant documents are also posted on the cioklub.com website. For any further queries feel free to write a mail to [helpdesk@cioklub.com](mailto:helpdesk@cioklub.com).

Kindly make it convenient to attend the Meeting.

By Order of the Managing Committee  
For CIO ASSOCIATION

Secretary